



# Branch & Representative office

## Statutory reporting calendar for 4Q 2023 and 2024 FY

		4Q' 2023	1Q' 2024	2Q' 2024	3Q' 2024	4Q' 2024
<b>FEDERAL TAX SERVICE</b>		January 1 - December 31	January 1 - March 31	January 1 - June 30	January 1 - September 30	January 1 - December 31
1	VAT return	25 jan 24	25 apr 24	25 jul 24	25 oct 24	27 jan 25
2	Social contributions statement (RSV)	25 jan 24	25 apr 24	25 jul 24	25 oct 24	27 jan 25
3	Notification on the amounts of property, transport and land taxes	26 feb 24	25 apr 24	25 jul 24	25 oct 24	25 feb 25
4	PIT return (6-NDFL)	26 feb 24	25 apr 24	25 jul 24	25 oct 24	25 feb 25
5	Property tax return	26 feb 24	n/a			25 feb 25
6	CIT return for non-Russian companies	25 mar 24	25 apr 24	25 jul 24	25 oct 24	25 mar 25
7	Tax calculation of the income paid to foreign organizations and withheld taxes	25 mar 24	25 apr 24	25 jul 24	25 oct 24	25 mar 25
8	Annual report on company's activity plus explanatory note	25 mar 24	n/a			25 mar 25
9	Notification on the participants of foreign entity	28 mar 24				28 mar 25
10	Notification on controlled transactions	20 may 24				20 may 25
11	Notification on participation in international group of companies	No later than the last day of the 8th month of the parent company's financial year following the reporting financial year				
12	Notification of calculated amounts of social contributions	n/a	Monthly (except for the months in which returns are submitted), no later than the 25th day of the month following the reporting period. If the date falls on a day off, then no later than the next working day			
13	Personalized information about individuals					
14	Notification of the amounts of personal income tax withheld from the 1st to the 22nd day of the reporting month	n/a	Monthly, no later than the 25th day of the reporting month. If the date falls on a day off, then no later than the next working day			
15	Notification of the amounts of personal income tax withheld from the 23rd to the last day of the reporting month		Monthly, no later than the 3rd day of the month following the reporting period. If the date falls on a day off, then no later than the next working day			
16	Notification of the amounts of personal income tax withheld from 23 to 31 Dec 2024	n/a				28 dec 24
<b>RUSSIAN SOCIAL FUND</b>		January 1 - December 31	January 1 - March 31	January 1 - June 30	January 1 - September 30	January 1 - December 31
1	EFS-1 (ex 4-FSS)	25 jan 24	25 apr 24	25 jul 24	25 oct 24	27 jan 25
2	EFS-1 (ex SZV-STAZH)	25 jan 24	n/a			27 jan 25
3	Confirmation of main activity	15 apr 24				15 apr 25
<b>FEDERAL STATE STATISTICS SERVICE</b>		January 1 - December 31	January 1 - March 31	January 1 - June 30	January 1 - September 30	January 1 - December 31
1	Information about part-time work and movement of personnel (form P4-NZ)	10 jan 24	8 apr 24	8 jul 24	8 oct 24	10 jan 25
2	Statistical report on number of employees and payroll - P-4 (more than 15 employees)	Monthly, no later than the 15th day of the month following the reporting one. If the date falls on a day off, then no later than the next working day				
3	Statistical report on number of employees and payroll - P-4 (less than 15 employees)	15 jan 24	15 apr 24	15 jul 24	15 oct 24	15 jan 25

		4Q' 2023	1Q' 2024	2Q' 2024	3Q' 2024	4Q' 2024
4	Information on financial investments and liabilities - P-6 form	22 jan 24	22 apr 24	22 jul 24	21 oct 24	20 jan 25
5	Information on the company's activity - P-5(m) form	22 jan 24	12 apr 24	12 jul 24	14 oct 24	22 jan 25
6	Information on the state of working conditions and compensation for work with harmful and (or) dangerous working conditions - 1-T (working conditions) form	22 jan 24	n/a			21 jan 25
7	Information on production of goods and services - P-1 form	Monthly, no later than the 10th business day of the month following the reporting one				
8	Information on financial standing of the company - P-3 form (monthly)	No later than the 28th day of the month following the reporting one. If the date falls on a day off, then no later than the next working day				
9	Information on financial standing of the company - P-3 form (quarterly)	30 jan 24	30 apr 24	30 jul 24	30 oct 24	30 jan 25
10	Information on the development and (or) use of advanced manufacturing technologies - 1-technology form	31 jan 24	n/a			31 jan 25
11	Information on the production, transmission, distribution and consumption of electricity - 23-N form	1 feb 24	n/a			3 feb 25
12	Investments to non-financial assets - P-2 form	8 feb 24	22 apr 24	22 jul 24	21 oct 24	10 feb 25
13	Information on the production, shipment of products (goods, works, services) and the balance of production capacities - 1-natura-BM form	12 feb 24	n/a			10 feb 25
14	Survey of business activity in the service sector - 1-DA(uslugi) form	15 feb 24	15 may 24	15 aug 24	15 nov 24	17 feb 25
15	Information on the use of fuel and energy resources - 4-TER form	16 feb 24	n/a			17 feb 25
16	Information about the sale of goods by wholesale and retail organizations - 1-TORG form	19 feb 24	n/a			17 feb 25
17	Information on injuries at work and occupational diseases - 7-traumatism	1 mar 24	n/a			3 mar 25
18	Details about investment activity - P-2 (invest) form	1 apr 24	n/a			1 apr 25
19	Information on usage of digital technologies - 3-inform form	1 apr 24	n/a			1 apr 25
20	Information on use of company cash - 12-F form	1 apr 24	n/a			1 apr 25
21	Information on availability and movement of fixed and other non-financial assets - Form 11	1 apr 24	n/a			1 apr 25
22	Information on the company's activity - 1-enterprise form	15 apr 24	n/a			15 apr 25
23	Information on innovative activity of company - 4-innovation form	15 apr 24	n/a			15 apr 25
24	Information about the production costs and sale of products - 5-Z form	n/a	30 apr 24	30 jul 24	30 oct 24	n/a
25	Information on the number and needs of organizations for workers by professional groups – 1-T (prof) form	n/a			2 dec 24	n/a